

## 2014 Annual General Meeting Minutes

Minutes of the Annual General Meeting of the New Zealand Orienteering Federation (known as Orienteering NZ) held at Mt Biggs School, Fielding on 18 April 2014 at 6.30pm.

### 1. Welcome

On behalf of the Federation the President welcomed members to the meeting.

### 2. Attendees

Chair	Simon Addison (President)
CDOA Rep	Dennis de Monchy
WOA Rep	Jane Harding
South Island Rep	Alister Metherell Catriona McBean (General Manager)
Clubs	
Auckland	Guy Cory-Wright
North West	Marquita Gelderman
Counties Manukau	John Robinson
Waikato	Rolf Boswell
Bay of Plenty	Dennis de Monchy
Taupo	<i>Not represented</i>
Taranaki	<i>Not represented</i>
Hawkes Bay	Phillip Herries
Red Kiwis	<i>Not represented</i>
Wairarapa	<i>Not represented</i>
Hutt Valley	Simon Rea
Wellington	Dick Dinsdale
Nelson	Michael Croxford
Marlborough	<i>Not represented</i>
Peninsula and Plains	Richard Smith
Dunedin	<i>Not represented</i>
Southland	<i>Not represented</i>

Also Present:

Dwayne Smith, Linda Smith, Rob Garden, Michael Wood, Hugh Forlong-Ford, Roger Woodrooffe, David Turner, Norm Jager, Simon Jager, Alastair Long.

### 3. Apologies & Recording of Proxies

Apologies were received from Phillippa Poole (AOA Rep), Peter Swanson (Vice-President). Moved from the Chair these apologies be accepted. Carried  
There were no proxies recorded.

### 4. Call for Items for General Business

No items for General Business were received by 11 April 2014 deadline.

### 5. Confirmation of the 2013 AGM Minutes

Moved (Jane Harding / Guy Cory-Wright) the minutes of the Annual General Meeting held at Ferrymead Golf Club, Christchurch on Friday 29 March 2013, as circulated, are accepted as a true and accurate record. Carried

## 6. Matters Arising from the Minutes

There were no matters arising.

## 7. 2013 Annual Report & Statement of Accounts

### President & General Manager's reports

The President spoke to the Annual Report.

The President congratulated clubs and individuals from throughout the country, 2013 has been a strong year for orienteering in New Zealand. Membership is at record levels, with many clubs successfully moving participants through to members. With our sport featuring clubs at its core, membership is a strong reflection of the strength of the overall sport and the relevance of the offerings of orienteering to the general population.

40 years after the founding of the NZOF it is important we reflect on where we are and where we are going. As a sport we are larger than we were, but we are still very much a small sport. The sport has changed significantly with the introduction of shorter-format orienteering events and the movement towards more urbanised orienteering. We have also seen growth in shorter-form rogaines and mountain bike orienteering as well. As we look forward to the period ahead we want to keep growing and using our limited resources wisely, which is why we have our Strategic Plan.

Our strategic planning process entailed a number of workshops and discussions with people across the sport and also on the fringes of the sport. From this there are four key subject areas for us to focus on as a sport:

- Making it easy (for participants and organisers)
- Growing participation (and membership)
- Strengthen foundations
- Enhance performance

The President thanked Stuart Payne for stepping back into the General Manager ("GM") role in 2011, with Stuart hanging up the boots in early 2013, and introduced Catriona McBean into the role. He also thanked the Council for all their time they volunteered to the sport in 2013, and made particular mention of Peter Swanson (Auckland) who as Vice President contributed significant experience and time into both our strategic planning process and also in late 2013 led our rebranding.

The year 2013 was a great for our High Performance athletes representing us internationally and acknowledged Tim Robertson who won bronze in the Sprint the Junior World Orienteering Championships ("JWOC"). The President also recognised the huge development in our juniors and the opportunities available to attend camps and to compete in events such as the Southern Cross Challenge against Australia each year.

The Wellington region hosted the Oceania Championships in early 2013, with a round of the Orienteering World Cup being held on home terrain for the first time since 1994. The huge amount of volunteer effort put into the event from people throughout the lower part of the North Island was acknowledged by the President. A real highlight was the 3<sup>rd</sup> place achieved by Lizzie Ingham in the Sprint in Wellington.

The development of the website during the year was a major project and the President was pleased to launch the new website at the AGM. The work undertaken by Erin Roberts as project manager was recognised as significant to the success of this project. The President advised this is just the first phase of the website development and further enhancements will be added (such as an Events listing) to the site over the coming months.

Moved (Dwayne Smith / Alister Metherell) the President's and General Manager's Reports be adopted.  
Carried

### Statement of Accounts

The President spoke to the accounts highlighting the surplus \$43,967 was largely as a result of:

- Oceania Championships event levies
- Staffing Expenses due to a number of positions being vacant, the General Manager role dropping from 24 to 20 hours per week, and the High Performance Director position becoming vacant during the year.



Other areas brought to the attention of the attendees included:

- The development of the new NZOF website which accounted for the increase in expenditure in the Services to Clubs area.
- The change in reporting of accounts from Net reporting in previous years to Gross reporting in the 2013 accounts.

Moved (Dwayne Smith / Alister Metherell) the Audited Accounts for the year ended 31 December 2013 be adopted. Carried

## 8. Election of Officers

No written nominations for the position of President and Vice-President were received by the deadline. As such nominations were invited from the floor at the AGM. Simon Addison vacated the chair to Alister Metherell for the election of the President.

President

One nomination for President was received: Simon Addison (nominated by Marquita Gelderman / Rob Garden). As there were no further nominations, the chair declared Simon Addison re-elected.

Vice-President

One nomination for President was received: David Turner (nominated by Jane Harding / John Robinson). As there were no further nominations, the chair declared David Turner elected.

The President took the opportunity to formally thank Peter Swanson for his role as Vice-President and the work he undertook during the year resulting in a new Strategic Plan and Orienteering NZ rebranding.

## 9. General Business

### General Business 1 - Hawkes Bay Orienteering Club

*"That the points for attaining Top School Trophy in the NZ Secondary Schools Orienteering Championships be revised to restore fairness and relativity between championship and standard grades and to take account of the introduction of the sprint event."*

Discussion from the floor on this item indicated there was no general desire by the Clubs to change the points system at this time. However, there was general consensus regarding the proposition presented by the President for Orienteering NZ to establish a project working group to undertake a thorough review of the points system and present recommendations for consideration by clubs. The project to be led by Linda Smith, Schools Coordinator.

### General Business 2 - Wellington Orienteering Club

*Wellington Orienteering Club proposes NZOF investigate changing the format of the Inter-Club Relay held at Nationals to make it more attractive to a wider pool of orienteers.*

Again the President proposed Orienteering NZ to establish a project working group to undertake a thorough review of the relays and whether a change in focus to sprint relays should be considered in the future.

### John Davies, Life Member

Guy Cory-Wright took this opportunity to inform the AGM of the sudden illness of John Davies, and the grave concerns for his wellbeing. [Postscript: John passed away on 22 April 2013].

## 10. Closure of AGM

The President thanked those attending and declared the meeting closed at 7.30 pm.

