

B11

Policy: Financial Management
Title: Affiliation Fees
Objective: To provide a clear process for the payment of affiliation fees

Procedures:

- 1 All members of clubs are affiliated to Orienteering NZ by way of a club affiliation levy, other than those who are members of a club by way of an institutional membership, e.g. school, polytechnic.
- 2 Orienteering NZ Membership year is 1 January to 31 December.
- 3 Membership for affiliation purposes is calculated as ordinary seniors (excluding Orienteering NZ Life Members) + 0.5 ordinary juniors.
- 4 Juniors are defined as age 20 or under as at 31 December of the reference year.
- 5 Prior to the first payment due, the affiliation fee payable by each Club shall be notified to the Club by the General Manager, based on the
 - Total fee is set to provide revenue of \$12,500 in the 2002 year and is inflation linked for subsequent years.
 - Affiliation fee per club is based on club membership as at 31 December of the previous year (with a \$100 minimum).
- 6 All Clubs shall remit to the General Manager a list of the names and addresses of the members of their clubs as at the 20th day of March, July, November in each year.
- 7 All Clubs shall ensure that all Orienteering NZ affiliation fees due are remitted to Orienteering NZ in three instalments payable respectively due on the 20th day of March, July, November in each year.
- 8 A member will be ineligible to compete in any orienteering competitions conducted by any Club, Regional Association or Orienteering NZ if they have not affiliated to their Club within 14 days of the dates they fall due.
- 9 If any Club fails to pay affiliation fees, the Council may suspend the Club until such fees are paid and/or impose any penalty as determined by the Council for such non payment.

CLUB ABBREVIATIONS

The following 2-letter abbreviations should be used for all competitions and results, where the full name is not being used.

Auckland	AK
Bay of Plenty	BP
Counties Manukau	CM
Dunedin	DN
Hawkes Bay	HB
Hutt Valley	HV
Marlborough	MB
Nelson	NL
North West	NW

B11



Peninsula and Plains	PP
Red Kiwi	RK
Southland	SD
Taranaki	TK
Taupo	TP
Waikato	WK
Wairarapa	WR
Wellington	WN