

**Policy:** Selection Panels

**Title:** Selection Panels Terms of Reference

**Objective:** To ensure Orienteering NZ has a fair and transparent process for selection of international and representative teams.

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## 1 Duties and Responsibilities

1.1 The Selection Panels' duties are to ensure a fair and transparent process for team selections is followed. Their duties are to:

- Select teams for Orienteering NZ in accordance with Team Selection Criteria
- Recommend team selections in compliance with competition rules and international regulations
- Provide the Orienteering NZ Executive Committee with team selections, and appropriate rationale, for endorsement in a timely manner
- Provide advice and direction on team selection criteria as required
- Provide information and advice if required as part of a Team Selection Appeals

## 2 The Panel Structures

2.1 The Orienteering NZ Council shall appoint Selection Panels to select international and representative teams.

2.2 The following Panels shall be established:

- Senior
- Junior
- Mountainbike

2.3 Each panel shall select for the following listed teams and squads:

### Senior

- WOC
- JWOC
- World Cup
- ANZ Challenge
- WUOC
- National Squad
- ANZ Test Match (Pinestars)
- World Games

### Junior

- Southern Cross Challenge
- ANZ Schools Test
- Development Squad
- Junior Camp
- ANZ Challenge (Junior Grades)
- World Schools School Team
- World Schools Rep Team

### Mountainbike

- World MTBO
- JWMTBO
- ANZ MTBO
- MTBO World Cups

2.4 Each Panel will consist of no less than three people, and no more than five people (including a convenor). The Convenor will be appointed by the Orienteering NZ Council.

2.5 Where an overlap occurs or there is a common interest with either teams or athletes, the Convenors of the respective panels shall liaise with each other to ensure continuity of decisions and to avoid any conflicts arising from any selection decision.

2.6 Each Panel will report to the Orienteering NZ Council through the Orienteering NZ High Performance Leader or in their absence the Orienteering NZ General Manager.

## 3 Panel Member Term

3.1 Orienteering NZ General Manager will invite applications for the selector panels. Selectors must be current financial members of an Orienteering NZ club.

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- 3.2 Selectors will be appointed for a period of three years. The convenor will be appointed annually by the Orienteering NZ Council.
- 3.3 If a selector retires before the end of their three year term, the Orienteering NZ Council may appoint a replacement for the remainder of the term, or appoint a new selector for a three year term.

## 4 Meeting Process

- 4.1 Selectors shall meet to select teams within the timeline established by the Orienteering NZ High Performance Leader or in their absence the Orienteering NZ General Manager.
- 4.2 A selectors meeting can be in person, via video/audio conferencing facility, or via email to discuss and determine team selections.
- 4.3 Before any team selection, selectors must declare any conflicts of interest to the Panel convenor. The Convenor will determine whether or not the selector should stand aside for the team being selected.
- 4.4 If the Panel convenor determines they have a conflict of interest, they must advise the Orienteering NZ High Performance Leader or in their absence the Orienteering NZ General Manager. If required, an interim convenor or additional panel member will be appointed by Orienteering NZ Council to convene the selection panel.
- 4.5 A conflict of interest is defined as having an immediate family member, or they themselves, being considered for team selection.
- 4.6 Selectors may seek advice without prejudice from persons external to the panels to assist with deliberations.
- 4.7 All members of panels are expected to maintain confidentiality regarding the Panel's decisions and selection processes.

## 5 Selection Process

- 5.1 The selection process to be followed by the selection panels is defined in the Orienteering NZ Selection Policy.

### Authority:

This Committee shall operate within the above mentioned duties and responsibilities.

Review Protocol

Next Review Date: November 2015