

Policy: Junior Development Committee
Title: Junior Development Committee Terms of Reference
Objective: To assist the development of orienteering amongst juniors

Procedures:

- 1.1 The Junior Development Committee's duties and responsibilities are to:
 - Actively promote the growth and development of junior orienteering in NZ and provide leadership and act as a resource for clubs and the Orienteering NZ Council;
 - Promote and champion a coordinated approach to junior orienteering (including social media);
 - Encourage clubs to develop junior events, with a viewpoint to increasing club membership;
 - Oversee training camps for Juniors;
 - Work with the Fixtures Officer to identify and communicate the long term junior fixtures programme (including camps);
 - Develop best-practice processes and templates for hosting major events and camps, and coaching material to share with clubs and schools;
 - Provide guidance around NZ representative schools teams, for competitions with Australia and elsewhere;
 - Work closely with other internal stakeholders, such as the Junior Selection Panel, the Performance Leader and others as required.
 - Interact with NZ Secondary Schools Sports Council, Schools Sports Australia and any other organisations as required.

- 2 The Committee Structure
 - There shall be a Junior Development Committee of 3-5 members appointed by Orienteering NZ Council.
 - The Junior Development Committee may co-opt up to 2 additional for a specific purpose.
 - The members shall elect a chair.
 - Ideally the committee will be geographically representative of junior orienteering and include a current or recent Junior.
 - The Junior Development Committee reports to the Orienteering NZ Council.

- 3 Committee Member Term
 - Members shall be appointed as above for a term of 2 years. Terms should be rolling to allow for continuity on the committee.
 - If a member resigns/retires from the committee before their term is complete, the Orienteering NZ Council may appoint an interim replacement for the remainder of the term.

- 4 The following factors will be taken into consideration when appointing the committee members. It is expected members of the Orienteering NZ Junior Development Committee will have the following attributes:
 - Be enthusiastic about growing junior orienteering in NZ;
 - Have good communication skills and be proficient in the use of technology;
 - Be able to motivate and organise others;
 - An ability to identify best-practice and to share and get clubs on-board to best-practice;
 - Understanding of resources currently available which may be utilised by clubs and Orienteering NZ.

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- 5 The Junior Development Committee shall operate within the following principles:
- The Junior Development Committee shall meet and communicate regularly (whether via teleconference, video conference, email or in person) as necessary and document the outcomes;
 - Members must be active and regularly attend the meetings of the committee;
 - The committee meetings may have in attendance such members of Orienteering NZ management and such other persons as the committee deems necessary to provide appropriate information and explanations;
 - The committee shall report regularly to GM Orienteering NZ on any international Junior Development issues requiring a national response
 - The committee must convey to all clubs, in a timely manner, Junior Development information, decisions and directives from Orienteering NZ and the Orienteering NZ Junior Development Committee.
 - The committee shall report at least annually to the Orienteering NZ community (via the Orienteering NZ GM) on the activities and decisions of the Junior Development Committee

Authority:

This Committee shall operate within the above mentioned duties and responsibilities.

Review Protocol

Next Review Date:

April 2016