

Policy: Competition Management
Title: International Team Travel
Objective: To provide clarity on international team travel

Principles:

Safety of team members when “on tour” is paramount.

Team members are expected to be part of team travel arrangements organised by Orienteering NZ. Where team travel has been organised by Orienteering NZ, team travel arrangements may include domestic and international flights and land transport to and from a competition or event.

Responsibility for travel arrangements to any international event will be advised when the selection notice for that event is published.

Procedures:

1. Travel Procedures for all Orienteering NZ selected teams
 - Team members are to arrange their own travel documents such as passports and visas unless advised by Orienteering NZ. Team members must confirm to Orienteering NZ they have the required documentation.
 - Team members must have standard travel insurance covering medical emergencies, loss of baggage and changes to travel arrangements. Team members are expected to arrange their own travel insurance unless advised by Orienteering NZ. Team members must confirm to Orienteering NZ they have the appropriate insurance cover in place prior to travelling.

2. Travel Procedures for Junior Teams
 - A junior team is a team selected by the Junior Selection Panel (see Policy G1).
 - Travel from New Zealand for junior teams will be organised by Orienteering NZ or delegated third party.
 - Orienteering NZ will advise junior team members when and where they are to “join” the team. This will usually be at a New Zealand International Airport for an international tour.
 - All members of a junior team, when travelling out of New Zealand, will be accompanied by a Team Staff member, or in exceptional circumstances an adult approved by Orienteering NZ.
 - All junior team members must provide a signed Athlete Consent Form from a parent or guardian for the tour before they commence their travel from New Zealand.
 - Junior team members are under the care and responsibility of the Team Staff until they return to New Zealand, or in exceptional circumstances until they are collected by an Orienteering NZ approved adult at a pre-approved location.

3. Travel Procedures for Senior Teams

- A senior team is a team selected by the Senior Selection Panel (see Policy G1).
- Orienteering NZ will advise senior teams when and where they are expected to “join” their team and all team members must be available to join at the designated time and location.
- Orienteering NZ will advise team members of preferred team travel arrangements so they can travel together if practicable. Wherever possible these travel arrangements will include a Team Staff member.
 - NB. For the JWOC and JWMTBO teams, travelling with the preferred team travel arrangements from New Zealand is encouraged.
- Team members must advise Orienteering NZ and their appointed Team Staff of their travel arrangements .

4. Accommodation

- Accommodation for selected teams will be organised by Orienteering NZ unless otherwise advised. WOC, JWOC accommodation is usually organised by the event organising committee and confirmed by Orienteering NZ. Southern Cross Challenge and ANZ Schools teams will usually be accommodated with their Australian counterparts.

Review Protocol

Next Review Date:

August 2017