

CONTROLLER APPLICATION

Application to be submitted by Club. Please send application to General Manager (gm@orienteering.org.nz).

Grade Applied for A B or Upgrade from B to A

Name _____ **Club** _____
Address _____

Phone _____ **email** _____

EXPERIENCE:

Current recommendations for controller approval are listed on the back face of this form.

Attach a separate sheet to list your experience under the following categories:

- Planner/setter for Club event (details), OY standard event (details), Multi-day, Area or National Championships (details and event type).
- Controller for Club event (details), OY standard event (details), Multi-day, Area or National Championships (details and event type).
- If A-grade application: event where buddied by A-grade controller and controller's name.
- Cartography or fieldwork experience.
- Controller's clinics attended (details).
- Overseas orienteering experience (not a condition).

We [Club] approve the above individual and consider them capable of the grade of Controller applied for.

Approved by: Club Secretary _____
Date _____

If application for A-grade -

Name of A-grade controller (as per Rule 1, page 2) _____
Signature _____



Controller Accreditation: New Applications, Upgrading & Downgrading

New applications for Controllers and applications for upgrading will be accepted by the Technical Committee and ratified by the Orienteering NZ Council.

1. Anyone wishing to be considered as an Orienteering NZ Controller must first complete an application form available from the Orienteering NZ website. The application must be endorsed by the applicants club and for those wishing to be considered as an A grade Controller must also be endorsed by an A grade controller.
2. There are two grades for Orienteering NZ approved controllers: A & B grade
3. To be considered as a B grade controller the following minimum prerequisites are required:
 - Orienteering experience – having a minimum of at least two years competition experience at A level including competing in at least two major events as well as one national championship
 - Course planning experience – having planned and/or controlled at least three club events and at least one OY standard event
 - Event organisation – having been involved in the organising of two club events and at least one OY standard event or one major event such as an area championship, multi day event or nationals.
4. To be considered as an A grade controller the following minimum prerequisites must be met:
 - Be an approved B grade controller or has satisfied the prerequisites of a B grade controller
 - Controlling experience – having assisted successfully an A grade controller at least one major event [otherwise known as a buddy system]. The A grade controller must endorse the applicants A grade application, noting the applicant:
 - has successfully assisted at controlling a major event
 - would make a suitable A grade controller
5. To keep up to date with the latest developments in orienteering it is highly recommended that all Controllers (regardless of grade) attend educational forums organised by the Orienteering NZ Technical Committee.
6. Downgrading of A grade controllers – controllers can be downgraded on the following basis:
 - They have controlled at least three major events [within a three year period] where there have been a number of failings in respect to the technical aspects of the *Orienteering NZ Rules or IOF Guidelines for Course Setting*. These include such basic technical requirements as to course planning, control placement and map quality.
 - If an A grade controller is considered by the Orienteering NZ Technical Committee to meet these two requirements then the controller should be contacted advising concern over failings of controller duties and asking for comment.
 - If after receiving comment or no comment from the controller, the Orienteering NZ Technical Committee decides controlling training is required, the controller is to be advised he/she attend a controller's course preferably before the controller's next major event.
 - If the controller has not attended a controllers course within a two year period [from date of receipt of Technical Committee advice] and major events controlled by the controller continue to have failings then the Technical Committee or can make a recommendation to the Orienteering NZ Council the controller be demoted.
 - The controller has a right of appeal to the Orienteering NZ Council against a downgrading
7. The Controller need not be a registered member of the Orienteering NZ if they are from overseas, but they must be a recognised Controller by their National Federation.

