

NATIONAL SQUAD COACHING CO-ORDINATOR

Position Description

Responsible to	Orienteering NZ Council through High Performance Leader
Tenure	Two calendar years. Appointed by Orienteering NZ Council.
Purpose	The National Squad Coaching Co-ordinator is primarily responsible for raising the performance levels of a selected group of elite orienteers, with a view to improving the results achieved by New Zealand representative teams. The Coaching Co-ordinator also assists the ONZ Selection Panel in selecting Squad members.
Personal qualities	<p>The position requires an internationally experienced orienteer with sufficient time to devote to the role.</p> <p>The National Squad Coaching Co-ordinator should have:</p> <ul style="list-style-type: none">• excellent communication and motivational skills• sound interpersonal skills, as the role requires extensive liaison with many people• the ability to organise and plan• coaching experience with a thorough understanding of the techniques involved in competitive orienteering• coaching qualifications (or equivalent)
Remuneration	Direct expenses will be paid on provision of receipts and only within the budget allowance agreed with the General Manager.

Principal Tasks & Performance Expectations

Set goals for the National Squad by analysing details about future events and characteristics/performance of squad members

- obtain details as early as possible about the nature of maps to be used for future events, in particular for World Championships
- be intimately aware of the performances of squad members
- maintain an awareness of the standards of our competitors
- in conjunction with the High Performance Leader set realistic goals for the squad up to and beyond the next World Championships

Ensure the National Squad progresses toward these goals through the provision of coaching activities

- arrange training events on relevant terrain
- provide guidance to individuals on training and competing
- arrange specialist coaching/training (e.g. overseas coach) as appropriate
- run training camps with specialist coaches when overseas
- ensure coaching activities are undertaken within funds available
- liaise with High Performance Director or in their absence the General Manager on administrative and logistical matters

Assist individual members of the National Squad to achieve their full potential by support, guidance and motivation; and helping to develop a network of personal advisers

- analyse individual performance (competitive) and technical skills (training)
- encourage group and individual discussion of performance
- advise squad members on such matters as training programmes, health, injuries etc
- endeavour to establish trust and respect in individual relationships
- use motivational techniques appropriate to each individual
- confer with High Performance Leader or in their absence the General Manager on any behavioural or other matters which may have a detrimental effect on the squad
- liaise with selectors on potential/performance of squad members

Evaluate the success of the National Squad by regularly reviewing performance vs goals

- maintain records of attendance at training events
- maintain records of performances at major competitions
- keep the High Performance Director or in their absence the General Manager informed of squad activities/achievements

Attend to such administrative tasks as necessary to ensure the effective functioning of the position

- maintain records of expenditure and provide receipts for reimbursement
- maintain records of correspondence
- liaise with other people/organisations as required
- assist High Performance Leader or in their absence the General Manager to prepare budgets for the programme
- provide reports to the ONZ Council as requested