

**Policy:** Mountain Bike Orienteering Committee  
**Title:** Mountain Bike Orienteering Committee Terms of Reference  
**Objective:** To assist development of Mountain Bike Orienteering in New Zealand

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## Procedures:

- 1.1 The Mountain Bike Orienteering Committee's (MTBO) duties and responsibilities are to:
  - Actively promote the growth and development of MTBO in NZ and provide leadership and act as a resource for for clubs and the Orienteering NZ Council;
  - Encourage clubs to develop coordinated calendars of events and include MTBO events where local terrain suits;
  - Coordinate a national training programme to upskill and broaden the pool of competent MTBO event organisers;
  - Ensuring the National Championships are allocated annually and organised in compliance with rules;
  - Interact with the Cycling NZ or any other biking body in matters of combined interest;
  - Liaise with Technical and Mapping committees where there are issues in common;
- 1.2 Monitor IOF MTBO rules and standards and advise changes for Orienteering NZ Council MTBO rules.
- 2 The Committee Structure
  - There shall be a MTBO Committee of 3-5 members appointed by Orienteering NZ Council.
  - The MTBO Committee may co-opt up to 2 additional members who will be co-opted onto the committee for a specific purpose.
  - The members shall elect a chair.
  - The MTBO committee reports to the Orienteering NZ Council.
- 3 Committee Member Term
  - Members shall be appointed as above for a term of 2 years. Terms should be rolling to allow for continuity on the committee.
  - If a member resigns/retires from the committee before their term is complete, the Orienteering NZ Council may appoint an interim replacement for the remainder of the term.
- 4 The following factors will be taken into consideration when appointing the committee members. It is expected members of MTBO Committee will have the following attributes:
  - Be experienced mountain bike orienteers;
  - Have good communication skills and be proficient in the use of technology;
  - Have a strong desire and willingness to grow mountain bike orienteering in NZ;
  - Understanding of resources currently available which may be utilised by clubs and Orienteering NZ.
- 5 The MTBO Committee shall operate within the following principles:
  - The MTBO Committee shall meet and communicate regularly (whether via teleconference, video conference, email or in person) as necessary and document the outcomes;
  - Members must be active and regularly attend the meetings of the committee;
  - The committee meetings may have in attendance such members of Orienteering NZ management and such other persons as it deems necessary to provide appropriate information and explanations;
  - The committee shall report regularly to GM Orienteering NZ on any IOF mountain bike orienteering issue requiring a national response;
  - The committee must convey to all clubs, in a timely manner, mountain bike orienteering information, decisions and directives from Orienteering NZ and the Orienteering NZ MTBO Committee.

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- The committee shall report at least annually to the Orienteering NZ community (via the Orienteering NZ GM) on the activities and decisions of the MTBO Committee.

**Authority:**

This Committee shall operate within the above mentioned duties and responsibilities.

Review Protocol  
Next Review Date:

August 2016