

AGENDA OF ANNUAL GENERAL MEETING

Clubs are advised the Annual General Meeting for 2017 will be held in conjunction with the Oceania Orienteering Championships in Auckland.

Friday 14 April

6.00pm

Venue: Unitec, Auckland (Room TBA)

AGENDA

1. Welcome
2. Roll Call
3. Apologies and Recording of Proxies
4. Declaration of items of General Business
5. Confirmation of Minutes of 2016 Annual General Meeting
6. Matters arising from the Minutes
7. Presentation and adoption of Annual Report and Statement of Accounts
8. General Business
Remits as detailed on the following pages.
9. Closure of AGM

Remit 1 - Policy G6-International Team Funding

Motion: This meeting agrees that the following will be added to Policy G6-International Team Funding:

- a) Orienteering NZ will release the full accounts from the event as soon as practically possible after the event. The accounts will be emailed to all team members, included in the CompassPoint newsletter, or equivalent, and placed on the ONZ website.
- b) When the Athlete Contribution Fee is reviewed biannually, Council will release the outcome of this review (including the previous years costings used in the review) to the wider Orienteering public both by email and via the website. If a change is made to one or more of the athlete contribution fees then this change will be clearly noted and an explanation for the change will be given.

Background:

At the 2016 AGM held at Lake Rotoiti Hall, St Arnaud, the following remit was brought before the meeting by Wellington, North-West and PAPO clubs:

Athlete Contribution for International Competitions

That in the introduction of an Athlete Contribution Fee for athletes competing at the World Orienteering Championships (WOC), the Junior World Orienteering Championships (JWOC), the Southern Cross Challenge, and Australia-New Zealand Schools Test Matches it be reaffirmed that

- (1) for WOC and JWOC, Orienteering New Zealand will continue to pay all entry and accreditation fees for athletes and officials;*
- (2) when an Athlete Contribution Fee for one of the above events is announced the anticipated budget for the event is made publically available on the ONZ website;*
- (3) within 2 months of the event the full accounts for the event are made publically available on the ONZ website;*
- (4) should the actual cost per athlete be less than the Athlete Contribution Fee then refunds of the difference will be made in timely fashion.*

After lengthy discussion during which various concerns were voiced, the meeting settled that Council would rewrite the Athlete Contribution Fee after some consultation. As per the minutes.

ONZ agreed to rewrite the Athlete Contribution Fee to take account of the issues raised at the AGM discussion on this. This should include clarification on the WOC fee in particular and the use of an alternative model, such as a deposit prior to WOC and a second invoice on actual costs post the competition. Entry Fee and Accreditation fees should continue to be covered by ONZ.

However the rewritten policy does not address point three of the remit guaranteeing that athletes would be able to see the accounts from the event, nor does it address concerns raised around the transparency with which the athlete contribution fee is calculated.

Ensuring transparency when athletes are putting their own money into representing New Zealand is of paramount importance. Therefore PAPO believes that the policy needs to be amended to include these points. We are grateful that Council released the accounts for the 2016 WOC, JWOC and the Schools Teams, however we note that ONZ has not explicitly committed to doing this on a year by year basis. This motion seeks to clarify this commitment to avoid any issues in future years.

Tabled by PAPO

General Comments

Council welcomes the submission of remits from clubs who are seeking clarification, change or indeed the removal of policies, if appropriate, which are used for guidance by members to assist them in their sporting activities or which describe specific processes to be followed.

ONZ's through its governing body Council, believes in open communication and transparency around its business and to this end, has during the last two years placed significant effort into explaining many of its decisions to members and clubs through Compass Point and O-Club enewsletters and through information provided on the ONZ website and inviting feedback through our consultation processes.

Council at its meeting on 14 March 2017 approved changes to update G1 Selection Policy and G6 International Team Funding. This followed feedback from members from consultation on both policies. As such Council believes that the concerns of PAPO as specified within Remits 1 and 2 are more than adequately addressed through the revised wording.

Remit 1 – Council Response

Council did decide accounts would be directed to individuals and not made public in the interest of privacy and confidentiality.

ONZ currently sends accounts to individual athletes and/or parents in relation to WOC, World Cup, World University Championships, JWOC, Southern Cross Challenge and ANZ Schools Test Matches.

In addition, a summary of the income and expenditure relating to the above events can be found in the ONZ Annual Report.

Wording to this effect has been included in the revised policy at Clause 4.2 of Policy G6 which is about to be published.

With regard to the 2-yearly review of the Athlete Contribution Fee, additional wording has been inserted into Clause 7.1 to reflect the fact that the outcome of the review together with rationale will be made publically available.

Remit 2: Clarifying Selection Criteria

Purpose: To ensure transparency around Selection Policy Criteria

Motion:

- 1) This meeting affirms that the the Selection Criteria is treated the same as Selection Policy, that is, no change can be made to the Selection Criteria without fully consulting with ONZ members in an open process.
- 2) That the following bodies will oversee (see note) the Selection Criteria and Eligibility Criteria for the relevant events, and determine if any changes need to be made:
 - a) Selection Criteria for events that fall within the remit of the Senior Selection Panel shall be overseen by the High Performance Leader.
 - b) Selection Criteria for events that fall within the remit of the Junior Selection Panel shall be overseen by the Junior Development Committee.
 - c) Selection Criteria for events that fall within the remit of the Mountain Bike Selection Panel shall be overseen by the Mountain Bike Orienteering Committee.

Notes:

- a) 'Selection Criteria' means the separate document outlining criteria and eligibility requirements for each event ONZ selects for.
- b) 'Oversee' means that the relevant committees/officers outlined will be responsible for writing the final selection criteria and eligibility requirements, although in doing so they will consult with the selectors, other interested parties and the wider orienteering NZ community. The criteria can be as simple as 'we will select the best available team for the competition'. Then it is up to the selection panels to select the team that best meets the outlined criteria.

Background:

PAPO supports the move to team selection based on individualised Selection Criteria for each event. However, we do believe that athletes and the wider orienteering community deserve the confidence to know that the Selection Criteria and Eligibility will not be changed without consultation, as is the case with the Selection Policy itself. PAPO believes that the bodies listed in part two of the motion are those that are best placed to oversee the Selection Criteria for the relevant events.

Tabled by PAPO

Remit 2 – Council Response

Council has been working with the ONZ Performance Leader to specify selection criteria and eligibility requirements governing athlete selection for representative teams. This follows feedback on the earlier draft revised Selection Policy released for consultation last year.

This process has been recently completed and Council has approved the additional tabulated selection criteria which will be appended to the Policy. Reference to the table is made at Clause 3.1. Council expects the Performance Leader to refer to our various Committees (Junior Development Committee and Mountain Bike Orienteering Committee) in determining selection criteria for individual groups as this is where the expertise lies. As such, Council believes the final recommendation for approval by Council should come from the Performance Leader as this is his area of responsibility

Council also believes the Selectors should not be involved in the determination of selection criteria and eligibility. The prime role of Selectors is to be an independent impartial group who are solely responsible for selection of teams against the selection criteria. It may be pertinent for the selectors to be asked to review selection criteria and eligibility by the Performance Leader during the course of preparing any documentation.

Given the revisions to Policy G1 and the close collaboration between the Performance Leader and his committees, ONZ believes there is no need to provide additional wording to Policy G1 relating to overseeing either the process or determination of selection criteria and eligibility.

Remit 3: Council Minutes & Agenda

Purpose: To ensure provide greater clarity around the operations of Council

Motion: This meeting agrees that the following will be adhered to by Council:

- a) As soon as practically possible before the meeting, or at a minimum of three working days before the Council meeting, the agenda for the meeting will be placed upon the Orienteering NZ website and sent to clubs via email. Publishing the agenda includes any correspondence, including reports or recommendations, received from ONZ employees, committees or any persons or groups that will be discussed at the meeting.
- b) As soon as practically possible after the Council meeting, or at most within five working days, minutes of the meeting will be published on the Orienteering NZ website and sent to all clubs via email. This includes a summary of the oral reports delivered by the executive committee, and any business plan or other documents produced. Council may omit certain items from the minutes if they believe it breaches confidentiality obligations with other persons/groups.

Background:

PAPO believes that having clarity around the operations of Council is important to both clubs and general ONZ members, and that releasing the minutes and agenda of Council meeting's is an appropriate way of achieving this. Although we recognise that from time to time Council may discuss confidential or sensitive information that would have to be excluded from the published minutes, PAPO believes that the time cost of doing so is minimal.

Tabled by PAPO

Remit 3 – Council Response

Council is elected by the membership at large and empowered to make decisions relating to the wellbeing of ONZ. As such it develops an agenda which best meets its need and by reflection can include discussion over sensitive and confidential issues.

Research has shown that no other NSO makes its agenda or minutes publically available. Further research of ONZ clubs also reveals no minutes are publically made available on their websites.

To publicly make available information on an agenda and minutes would require the GM to prepare two copies of each – one for public reference and the other which is kept on ONZ records and which records the true proceedings. It should also be appreciated that the minutes are largely outcomes and do not reveal the detailed discussion which takes place around specific agenda items. However, Council are quite willing for a summary of important decisions made at their meetings to be provided within the O- Club newsletter.

The Council wishes to assure PAPO they are acting in good faith and representing ONZ members interests' to their best intent.

We believe the above response provides a clear position from the ONZ Council which mirrors the intent of the PAPO remits. We therefore ask PAPO to consider withdrawing these remits from the AGM.