

Policy: Technical Committee
Title: Technical Committee Terms of Reference
Objective: Strengthen standards of orienteering at club and national level in NZ

Procedures:

- 1 The Technical Committee's duties and responsibilities are to:
 - 1.1 Promote technical and safety standards for orienteering in NZ:
 - Act as a resource for clubs and the Orienteering NZ Council with respect to technical and safety requirements for orienteering in NZ.
 - Advise Orienteering NZ Council on changes to the ONZ Rules, Health and Safety Policy, or Bylaws;
 - Coordinate a national programme of Controllers workshops.
 - Maintain, in conjunction with the General Manager, a database of all technical officials, their accreditation and competitions controlled.
 - Liaise with organisers of major events and Orienteering NZ regarding the officiating requirements for these events.
 - Disseminate and assess the international opportunities for officials within the relevant IOF frameworks
 - Liaise with Rogaine, MTBO or Mapping committees where there are issues in common.
 - Consider reports from organisers of "A" grade events, as well as reports of health and safety incidents or near misses.
 - Promulgate regularly feedback to clubs and other stakeholders on technical and safety issues.
 - 1.2 Evaluate and approve, on behalf of the Orienteering NZ Council:
 - Event Status applications from clubs.
 - Orienteering NZ Controller accreditation.
- 2 The Committee Structure
 - There shall be a Technical Committee of 4-5 members appointed by the Council on recommendation.
 - The committee should comprise of 1 IOF Controller, at least two (2) A-Grade Controllers and the remaining positions comprised of active, qualified technical officials.
 - The members shall elect a chair
 - The Technical Committee shall report to the Orienteering NZ Council through the General Manager.
- 3 Committee Member Term
 - Shall be for a term of 3 years. Terms should be rolling to allow for continuity on the committee.
 - If a member resigns/retires from the committee before their term is complete, the Orienteering NZ Council may appoint an interim replacement for the remainder of the term.
- 4 The following factors will be taken into consideration when appointing the committee members. It is expected members of the Orienteering NZ Technical Committee will have the following attributes:
 - Detailed knowledge of the requirements of the different sports which are the responsibility of the Orienteering NZ, namely orienteering, rogaine, and MTBO.
 - In depth knowledge of the rules of orienteering as they apply to nationally and internationally-recognised events.
 - Significant involvement in, and knowledge of, event planning and management, for all levels of participation.
 - Awareness of educational needs and effective training methods for technical development.
 - Understanding of resources currently available that may be utilised by clubs and Orienteering NZ.

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- 5 The Technical Committee shall operate within the following principles:
- The Technical Committee shall meet on a regular quarterly basis (whether via teleconference, video conference or in person), and more regularly as necessary.
 - Members must be active and regularly attend the meetings of the committee.
 - The committee may have in attendance members of Orienteering NZ management and other such persons as it deems necessary to provide appropriate information and explanations.
 - The committee shall work closely with the General Manager to ensure timely decision-making and regular reporting after each meeting.
 - The committee must convey to all clubs, in a timely manner, technical information, decisions and directives from Orienteering NZ and the Orienteering NZ Technical Committee.

Authority:

This Committee shall operate within the above mentioned duties and responsibilities.

Review Protocol

Next Review Date: August 2016