



Major Events Allocation System

New - December 2019

Contents

Preamble: the process for change	3
Underpinning principles	4
Club feedback	5
Major events allocation outline	9
Major events calendar	11
How this differs from the old system	12
Support for clubs	12
Considerations	13

Preamble: *the process for change*

In the past major events were scheduled by region. Regional associations were responsible for allocating events to clubs when it was their turn to host. This system worked well for decades but has ceased functioning due to a range of factors that included: the decline of regional associations, the administrative burden, changes in club compacity and increased pressures on volunteers.

Since the decline of the old major events allocation system, events have been allocated on a more haphazard basis with ONZ playing a role in approaching clubs to try and ensure many of these events have hosts.

The Major Events Working Group was formed to create a sustainable system to allocate these events. Members of the Working Group were: Pete Swanson (Chair/facilitator), Sarah O’Sullivan, Michael Croxford, Allison Comer, Russell Higham, John Robinson, Rolf Boswell and Christo Peters.

The Group believed that these events needed to be rotated around the country by regions. It was felt that with better support from ONZ, clubs (or groups of clubs) would be able to reduce administrative challenges involved in hosting major events whilst providing opportunities to share best practice and upskill volunteers.

The recommendations of the Working Group were circulated to clubs. This feedback from clubs has been summarised in this document, as have the changes made as a result.

The Major Events Working Committee would like to thank ONZ and MEWG chair Peter Swanson for leading this process, summarising, responding to club feedback and producing the core of this report.

Christo Peters
General Manager

Underpinning Principles

The following underpinning principles have been incorporated into the design of the new approach:

- Rotation of major events – it is recognised that rotation of many of the major events is desirable because a) it is fairer for competitors travelling to events, and b) it spreads the load for organising clubs
- Capability and willingness of clubs to host major events – the approach allows for differences between clubs to be taken into account, so that those who are able and willing can handle more events than those who are not. It would also facilitate greater opportunities for clubs to share or co-host events.
- Hosted by the club, with active support from ONZ – ensuring clubs retain overall control of the event will ensure that the volunteers and resources associated with running it will continue to feel the sense of attachment and ownership, which will bring greater satisfaction and also capability building for the clubs involved. However, it is recognised that ONZ could provide more active support than experienced in the past, in the form of expertise, advice, templates, which would ease the organisational burden and pain points.
- Transparent – the calendar is visible and enables greater ability to see ahead and anticipate rotations and turns to host
- Forward planning – the minimum planning period is 3yrs (nationals and QB), and 2yrs for other major events

Club Feedback

Feedback	Response	Changes
By having three regions named Northern, Central, and Southern, will this influence a change in name of the current Auckland, Wellington, South Island champs?	The current proposal does not signal a change in name to the current regional champs, however the decision about allocation of these champs to specific clubs would happen in the new regional model. I.e. Auckland Champs would be decided by Northern region, Wellington Champs by Central region, South Island Champs by Southern region etc.	No change to the proposal
There should still be a focus on having quality maps and sites for nationals, rather than automatically have them close to major centres.	There is an expectation that quality maps will be used, especially for Nationals, and that a wider regional view will be applied when discussing options for Nationals locations. This discussion will happen at the regional meeting level. Ultimately the decision on which sites and maps to use for nationals will be made by the club who is given hosting rights. As is currently the case, host clubs will have to adhere to hosting criteria and rules already in place for running major events.	Proposal will emphasise the need to take a regional wide view when identifying locations for nationals.
Will Oceania be rotated regionally as well?	We believe the ideal is for Oceania to be rotated between the three regions where possible.	Oceania will be added in on a regional rotation basis.
Events incorporating test matches between Pinestars and Bushrangers need to be highlighted in the event schedule	Agree	This will be incorporated into calendar. (QB and Oceania)
Labour weekend should also be used for a quality event	This already happens, typically with a regional championships event, and we see this continuing and potentially being incorporated into the rotation system so the three regions can share labour weekend major events.	Labour weekend can be added into the calendar; however, it is assumed this would be used for a regional championship for that region.

<p>Should there be a regional junior training camp included in the process?</p>	<p>This decision sits outside the scope of this proposal, and is being addressed through the business plan and work of JDC and the HP director. However, there is no reason that the regional allocation system cannot be used to agree different types of events such as regional camps. It would be up to each region to determine this.</p>	<p>No change</p>
<p>NI and SI SS champs need to be separated to avoid clash, and encourage families to attend both events where possible</p>	<p>This can be addressed in the allocation process, and the event liaison can ensure these types of clashes are identified early and addressed.</p>	<p>Incorporate into role description for event liaison</p>
<p>Can NZSS Rogaine Champs be incorporated into the NZSS Orienteering champs?</p>	<p>We don't see this as a practicable step for several reasons; 1) the terrain used for O versus Rogaine champs may not suit co-location, 2) the co-hosting would add significant complexity and additional workload which would reduce numbers of clubs willing to host these events, 3) having both events close together could undermine performances and focus</p>	<p>No change</p>
<p>Can funding support be added in as an area where ONZ could assist for major events, especially Nationals?</p>	<p>ONZ would be able to support the host club for nationals with templates, advice and hands on support where required for funding applications.</p>	<p>Will add into the "support for clubs" section</p>
<p>Can ONZ Look for major sponsorship for nationals, esp with a multi-year perspective</p>	<p>Agree this can be built into the ONZ set of goals to support major events</p>	<p>Will build into ONZ accountabilities and business plan</p>
<p>Can ONZ support (especially smaller) clubs with financial support to ensure a loss isn't made, especially for running nationals.</p>	<p>The budget ownership for running nationals must sit with the organising club. ONZ will be able to provide support in the form of event budget templates, sharing what previous clubs used, and advice to help clubs run a budget that is profitable. It is important that the entry fees and overall budgets balance for every event, and ONZ would not underwrite losses as a rule.</p>	<p>No change</p>

Major events checklists, templates and resources, to simplify the process for running events and reduce waste associated with reinventing the wheel each year	This is already built into the proposal and forms part of the ONZ accountabilities. It is also picked up in the 2020 ONZ business plan.	No change
Could ONZ run event management workshops or training, to cover essential areas such as H&S, risk management, using the tools and templates etc.	Great idea and this will be built into ONZ accountabilities and added to the ONZ 2020 business plan	Will add into ONZ accountabilities and business plan
NZSS should be on a 3year forecast cycle, as per Foot Nationals and QB.	Agree	Will modify planning process to allow for longer lead in for NZSS
The proposal needs correcting for Auckland Champs cycle, starting with CMOC for 2020, then NW, then AOC	Agree	Have corrected calendar
Waikato, Taupo, and Bay of Plenty need to be clustered together, and most likely in Northern region. The benefits of being in Northern are the potential for co-hosting major events with major Akl clubs, sharing of resources close to our locations, and potential for developing a regional junior development programme.	Agree	Will add Waikato, Taupo and Bay of Plenty to Northern region, although this can be reviewed in due course
Small clubs could run part of a major event (e.g. 1 race – sprint, or middle, or long etc), therefore the system needs to encourage co-hosting with multiple clubs in some instances	Agree, and this is the intent of this proposal, and we would like to see more major events such as nationals hosted by more than 1 club. This will be addressed in the process outlined in the current proposal	No change, as already addressed in current proposal
Re-establishing CD Champs, even on 2-year basis, could be a good idea	It will be up to the CD clubs (Waikato, Taupo, BoP) to agree this, and could be addressed in the annual regional planning meeting	Will leave to CD clubs to agree if and when to host CD champs
Could ONZ provide an easy online entry and payment system	Is currently outside the scope of this proposal. It is being looked at as part of the ONZ 2020 business plan. We recognise the potential benefits to clubs of having an easy system. Will need further investigation.	No change to this proposal, but built into ONZ 2020 business plan

NWOC should be scheduled for 2022 NZ orienteering champs, not 2021	Have changed in calendar	Have changed in calendar
Can the regional event planning meeting happen earlier than November – Sept/Oct	This is possible and we will aim for this in the planning session for the 2021 calendar. As this is a new system however, we will aim to have a planning meeting late Jan/early Feb for the immediate year (which ideally would have happened late 2019). Going forwards however we will aim for an Oct planning cycle.	Will incorporate Oct as the usual planning timeframe going forwards
If CD clubs join Northern, then this may make this region larger in terms of numbers, thus creating the possibility for taking on more load from time to time (especially for hosting NZSS champs?).	It is challenging to get perfectly even regions, and junior ranks. Numbers fluctuate even more based on areas where schools orienteering is thriving. However, where larger regions exist, there is potential for them to take on more load, which could be addressed through an ad hoc basis initially, as required (e.g. if one region found they could not host a particular event, especially NZSS)	This will need to be reviewed and managed, however initially no change to proposed system

Major Events Allocation System Outline

- Planning will be based on 3 regions:
 - Northern – AK, NW, CM, TP, WK, BP
 - Central – WN, HV, HB, RK, TA, WA
 - Southern – NL, MB, PP, DN, SD
- Every year in October, clubs will, via a representative/s, attend a regional planning meeting for setting and agreeing calendar. ONZ will setup the invite and work with clubs on agreeing suitable date. This would be a 2hr (approx.) meeting that could be run virtually (via video), or face to face where that is possible. For 2020, the regional planning meeting will happen in late January, due to the timing of this proposed changes taking effect.
- It is proposed that of the major events, the Foot nationals, NZ SS Champs, and QB are divided across each of the three regions each year and rotated based on that (see calendar below).
- The meeting will use the calendar (*page 11*), and clubs will discuss and debate which clubs are best equipped to host the relevant event which is tagged for that region. Allocations will be decided at a minimum 4yrs in advance for Oceania, 3yrs in advance for Nationals, NZSS and QB, and 2yrs in advance for other events. Longer duration planning can happen, and these are minimum expectations.
- The allocation of national's sites/maps will balance finding the best possible quality locations, with practical requirements for clubs running the event. This will be done in accordance with the process set out in the ONZ O' Rules for A level events.
- In each meeting, the Event Liaison Officer and/or GM will attend and help facilitate the discussion. The discussion will allow clubs to discuss their current ability and willingness to hold specific events, so the complexities of who can handle what event can be dealt with at that regional level. It is also a chance in that meeting to discuss ways clubs could work together – co-hosting or sharing certain events. Again, the complexity of that can be dealt with in the regional meeting.

- Because the Event Liaison Officer attends each meeting in a facilitator role, they can identify any gaps (e.g. when there is no willingness or capability to host an event), and then approach any gaps from a national perspective – liaising and working with clubs in other regions to fill the gap as required. The Event Liaison can also identify any national clashes, e.g. use of labour weekend, and work with each region accordingly.
- Following the meeting each club rep would ratify the plan with their clubs, with the goal to confirm the arrangement within a certain time (1 month). Issues that arise can be dealt with supported by ONZ event liaison during this time.

Major Events Calendar

	Min forecast	2020	2021	2022	2023	2024	2025
National Foot Championships	3yrs	WN					
National Secondary Schools Champs	3yrs	HB					
Queen’s Birthday <i>(inc trials and ANZ test match)</i>	3yrs	AK					
Auckland (Northern) Regional Champs	2yrs	CM	NW	AK	CM		
Wellington (Central) Regional Champs	2yrs						
South Island (Southern) Regional Champs	2yrs						
NI Secondary Schools	2yrs	CM					
SI Secondary Schools	2yrs	DN					
Junior Camp	2yrs	NL-tbc					
Labour weekend* <i>(to be used for regional champs)</i>	2yrs						
Oceania	3yrs		NZ - PAPO				NZ

**This needs to be discussed at the 1st round of allocation to gauge if Southern intend to part of a rotation*

Legend

Northern region (NW, AK, CM, WK, TP,BP)

Central region (WN, HV, RK, TK, HB)

Southern region (MB, NL, PP, DN, SL)

How does this differ from the previous system?

- More hands on facilitated support by ONZ, to assist clubs in the process
- The approach would enable a regional perspective on capability that would enable smaller clubs to be part of running major events, without taking on the burden of being sole owner. In some cases, a cluster of clubs to share hosting, using resources from across the region.
- More support and investment by ONZ in the tools, templates, processes which would simplify the running of major events, and also easier access to technical expertise if required.

Support for clubs

Additional support than has been the case in the past would be provided by ONZ, especially for nationals, through the provision of:

- Templates available for e.g. Bulletin, event planning docs, budget...
- Workshop/training for organising club to help set them up with the skills to run the event, using tools/templates, and also planning for H&S, risk etc...
- Funding templates and advice (to complement local funding opportunities)
- Sourcing of suppliers for medals/awards
- Provision of promotional resources that better advertise the nationals
- Potential sponsorship (where possible)

- Website in place (for nationals), that just gets populated each time with specific info for that event
- Expertise and advice to assist with event planning, systems (SI, entries, mapping etc)

Considerations

It is recognised that larger events (Nationals in particular) have become more complex due to higher expectations of standards applied to the event – e.g. use of spectator controls, greater marketing, better event centres etc. Whilst it is recognised that these are appreciated by competitors, the requirements are often not required or specified by ONZ. Consequently, it is possible for major events to be hosted which meet A level status, but which do not necessarily incorporate all the trimmings which some people may expect these days.