

Policy: Mapping Committee
Title: Mapping Committee Terms of Reference
Objective: Strengthen Mapping Quality at club and national level in NZ

1 Duties and Responsibilities

1.1 The Mapping Committee's duties are to promote mapping standards and best practice for orienteering mapping in NZ. In particular, the Mapping Committee is expected to:

- Act as a resource for clubs and Orienteering NZ Council with respect to mapping standards for orienteering in NZ.
- Provide advice and direction on the use of mapping technologies and changes in these technologies to Orienteering NZ Council and clubs.
- Advise Orienteering NZ Council on changes to the IOF mapping rules and respond to IOF led changes and their implications and provide NZ feedback to IOF mapping committees on proposed specification changes or other issues.
- Work with mappers to ensure mapping standards are maintained.
- Disseminate and assess the international opportunities for NZ mappers and handle requests for international mappers wanting to work in NZ.
- Liaise with Rogaine, MTBO or Technical committees where there are issues in common.
- Organise mapping training to be carried out by suitable individuals.

2 The Committee Structure

- There shall be a Mapping Committee of 3 members appointed by the ONZ Council.
- The Mapping Committee may co-opt up to 2 additional members who will be co-opted onto the committee for a specific purpose.
- The members shall elect a convenor. This role will be re-elected each year with each the possibility of a different convenor being able to serve each year in the role over a three year term.
- The Mapping Committee reports to the Orienteering NZ Council.

3 Committee Member Term

- Members shall be appointed as above for a term of 3 years. Terms should be rolling to allow for continuity on the committee.
- If a member resigns/retires from the committee before their term is complete, the Orienteering NZ Council may appoint an interim replacement for the remainder of the term.

4 The following factors will be taken into consideration when appointing the committee members. Members of the Orienteering NZ Mapping Committee may have the following attributes:

- Detailed knowledge of the particular mapping requirements for Foot Orienteering and an understanding of the common mapping requirements for orienteering, rogaine and MTBO.
- In depth knowledge of the international standards for orienteering mapping namely:
 - International Specification for Orienteering Maps
 - International Specification for Sprint Orienteering Maps
 - International Specification for MTB Orienteering Maps
- Significant involvement in, and knowledge of, mapping and map production, particularly in the New Zealand context.
- Awareness of educational needs and effective training methods for mapping development.
- Understanding of resources currently available that may be utilised by clubs and Orienteering NZ.

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- 5 The Mapping Committee shall operate within the following principles:
- The Mapping Committee shall call regular meetings (whether via teleconference, video conference or in person) as necessary.
 - Members must be active and regularly attend the meetings of the committee.
 - The committee meetings may have in attendance such members of Orienteering NZ management and such other persons as it deems necessary to provide appropriate information and explanations.
 - The committee shall report regularly to GM Orienteering NZ on any IOF mapping issue requiring a national response.
 - The committee must convey to all clubs, in a timely manner, mapping information, decisions and directives from Orienteering NZ and the Orienteering NZ Mapping Committee.
 - The committee shall report at least annually to the Orienteering NZ community (via the Orienteering NZ GM) on the activities and decisions of the Mapping Committee.
- 6 The ONZ Council will provide a modest budget for administration expenses.

Authority:

This Committee shall operate within the above-mentioned duties and responsibilities.

Review Protocol

Next Review Date:

December 2024