

## Junior Camp Role Descriptions

**Junior Camp** Each year (usually in mid-December) Orienteering NZ arranges a Junior Camp.

**Selection criteria** The Selectors Junior Panel select the applicants based on the following priority:

- Target age range - M/W 14/18
- Skill level – Red, confident Orange
- Committed to club orienteering in their region
- Participating in out of region events.

To support the delivery of the Camp, the following personnel from Orienteering NZ are involved – Event Liaison (working with the host club on camp logistics), National Coaching Coordinator (who provides coaching oversight) and the General Manager.

In addition, there are two other key roles which are appointed annually.

### 1 **Camp Manager**

- The Camp Manager has the overall responsibility for the smooth running of the camp. This includes (and can be delegated); timeline coordination, budget management, child welfare and discipline, crisis and risk management, first aid, receive (not creating or circulating them) medical and consent forms etc, confirm appropriate logistic arrangements have been made.
- Organising the supervision and pastoral care outside of coaching time (to give the coaching team a break)
- Be responsible for risk management for the in-field exercises and must use Orienteering NZ SMP System with HARM form/s completed, in liaison with the National Coaching Coordinator. This includes a Risk Management briefing for all at training sites
- First aid provision confirmed
- Overall camp report (including accidents & Incidents) completed.

### 2 **Lead Coach**

- This role is to design the training schedule for the week, plan the courses, evening presentations and other social activities. This is done in liaison with the Camp Manager, National Coaching Coordinator and the Supporting club liaison.
- Organise all the field activities and logistics with the assistance of the National Coaching Coordinator, Supporting Club Liaison.
- Recruit the coaching team drawn from the U23 squad attending their camp in liaison with Performance Leader. Up to 12 coaches in total (including Lead Coach and National Coaching Coordinator) are required.
- The Lead Coach must have coached at a high level and have experience at designing a programme of exercises for the ability range at camp.
- Experience with managing large groups is useful.

For the Lead Coach in particular, the following will apply

- Preference will be given to someone residing in or near the region hosting the Camp.
- Draft training exercises to be completed by the end of September with possible assistance of selected U23 squad members.

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