

Policy: Technical & Mapping Committee

Title: Technical & Mapping Committee Terms of Reference

Objective: Strengthen standards of orienteering, and standards of mapping at club and national level in NZ

1. The Technical & Mapping Committee's duties and responsibilities are to:

1.1 Promote technical and safety standards for orienteering in NZ:

- Act as a resource for clubs and the Orienteering NZ Council with respect to technical and safety requirements for orienteering in NZ.
- Advise Orienteering NZ Council on changes to the ONZ Rules, Health and Safety Policy, or Bylaws;
- Coordinate a national programme of Controllers workshops.
- Maintain, in conjunction with the General Manager, a database of all technical officials, their accreditation and competitions controlled.
- Liaise with organisers of major events and Orienteering NZ regarding the officiating requirements for these events.
- Work to maintain an active pool of IOF Senior event Advisors (SEA's).
- Liaise with Rogaine & MTBO committees where there are issues in common.
- Consider reports from organisers of "A" grade events, as well as reports of health and safety incidents or near misses.
- Promulgate regular feedback to clubs and other stakeholders on technical and safety issues.

1.2 Evaluate and approve, on behalf of the Orienteering NZ Council:

- Event Status applications from clubs.
- Orienteering NZ Controller accreditation.

1.3 Promote mapping standards and best practice for orienteering mapping in NZ.

- Act as a resource for clubs and Orienteering NZ Council with respect to mapping standards for orienteering in NZ.
- Provide advice and direction on the use of mapping technologies and changes in these technologies to Orienteering NZ Council and clubs.
- Advise Orienteering NZ Council on changes to the IOF mapping rules and respond to IOF led changes and their implications and provide NZ feedback to IOF mapping committees on proposed specification changes or other issues.
- Work with mappers to ensure mapping standards are maintained.
- Liaise with Rogaine, MTBO or other committees where there are issues in common.
- Coordinate a national programme to train and maintain a number of skilled mappers.

2. The Committee Structure

- There shall be a Technical & Mapping Committee of 4-5 members appointed by the Council on recommendation.

- The committee should comprise of at least 1 IOF Controller, 2 technical representatives, and 2 mapping representatives. Where these positions overlap, the remaining positions should be composed of active, qualified members.
- The members shall elect a chair.
- The Technical & Mapping Committee shall report to the Orienteering NZ Council through the General Manager.
- There shall be a support member employed by Orienteering NZ to provide support with administrative tasks and to ensure the running of the committee.

3. Committee Member Term

- Shall be for a term of 3 years. Terms should be rolling to allow for continuity on the committee.
- If a member resigns/retires from the committee before their term is complete, the Orienteering NZ Council may appoint an interim replacement for the remainder of the term.

4. The following factors will be taken into consideration when appointing the committee members.

4.1 It is expected that all members of the Orienteering NZ Technical & Mapping Committee will have the following attributes:

- Detailed knowledge of the requirements of the different sports which are the responsibility of the Orienteering NZ, namely orienteering, rogaine, and MTBO.
- Significant involvement in, and knowledge of, event planning and management, for all levels of participation.
- Understanding of resources currently available that may be utilised by clubs and Orienteering NZ.

4.2 It is expected technical representatives of the Orienteering NZ Technical & Mapping Committee will have the following attributes:

- In depth knowledge of the rules of orienteering as they apply to nationally and internationally recognised events.
- Awareness of educational needs and effective training methods for technical & mapping development.
- Hold an A-grade Controllers accreditation

4.3 It is expected mapping representatives of the Orienteering NZ Technical & Mapping Committee will have the following attributes:

- Detailed knowledge of the particular mapping requirements for Foot Orienteering and an understanding of the common mapping requirements for orienteering, rogaine and MTBO.
- In depth knowledge of the international standards for orienteering mapping namely:
 - International Specification for Orienteering Maps
 - International Specification for Sprint Orienteering Maps

- International Specification for MTB Orienteering Maps
- Significant involvement in, and knowledge of, mapping and map production, particularly in the New Zealand context.

5. The Technical & Mapping Committee shall operate within the following principles:

- The Technical & Mapping Committee shall meet on a regular quarterly basis (whether via teleconference, video conference or in person), and more regularly as necessary. Members must be active and regularly attend the meetings of the committee.
- The committee may have in attendance members of Orienteering NZ management and other such persons as it deems necessary to provide appropriate information and explanations.
- The committee shall work closely with the General Manager to ensure timely decision-making and regular reporting after each meeting.
- The committee shall report regularly to GM Orienteering NZ on any IOF mapping issue requiring a national response.
- The committee must convey to all clubs, in a timely manner, technical information, decisions and directives from Orienteering NZ and the Orienteering NZ Technical & Mapping Committee.
- The committee shall report at least annually to the Orienteering NZ community (via the Orienteering NZ GM) on the activities and decisions of the Technical & Mapping Committee.

6. The ONZ Council will provide a budget for administration expenses.

Authority:

This Committee shall operate within the above mentioned duties and responsibilities.

Review Protocol

Next Review Date: Month Year

Effective Date: Month Year